

## Blaine Senior Center Nonprofit - Board of Directors February Meeting Minutes

Blaine Community Center, Blaine WA

February 9th, 2026 – 12:30 pm

Called meeting to order at 12:33

Board Members present: Donna Rayburn, Maureen Call, Heino Sunter, Conrad Leer, Sieneke Stevenson, Sue Cushman, Gabe Komathy, Debra Brown, Sara Cutler (on phone) and Kelle Rankin-Sunter. Glenn Briskin is excused as he is delayed by a non-operational vehicle, Sieneke S. will be our secretary, along with recording/transcription for the meeting.

**Minutes** We will suspend the approval of the minutes for Jan. 2026 until next month as we don't have the final copy for approval.

**Treasurers Report** Edward Jones, we have 282,0459.54 . In WaFed, balance of 78,963.20 in the checking account, in money market, 14,711.05. There were no deposits or withdrawals in January.

### **Committees**

**ByLaws** - The entire board is serving on this committee, are about halfway through working on the bylaws. We anticipate that within the next few meetings we will be able to present completed bylaws for membership to look at before it gets board approval.

**Finance committee** - Members are Sue Cushman, Glenn Briskin, June Hirastuka, and Heino Sunter. We finally received a profit and loss statement from Nissen Accounting showing our 2024 and 2025 income and expenses. It's a lot to review, however we were able use it to help set up a budget for our 2026 expenses. Our budget, we have set at \$8,040 for the year, and we're hoping to be able to cover that. with fundraising.

We discussed switching our bank account to a credit union and are investigating different options that might offer better services for less money. We are looking at changing our insurance company and coverage. For the time being, we are still covered with the same company, Church Mutual Insurance. In terms of our investment account, we're looking at other options as well. Schwab offers a no fee account. Glen is going to talk to a representative and set up an appointment with the Finance Committee.

By mutual agreement, we're going to end our relationship with our present accounting firm. We don't have the need for the level of accounting we have had in the past. We have reached out to several people that we'll be talking to. We are looking into Quicken (or a similar program) instead of Quick Books, because of the cost.

We're looking for ideas for fundraising and looking to form a fundraising committee. If people are. interested, we're going to have another look at bingo or raffles to see what can be worked out. Our fundraising goal for 2026 is recommended to be \$10,000.

Our next official Finance Committee meeting will be on Feb. 25 at 1pm.

**Heather Lindsey, Exec. Director BBBPRD#2** answering question on *"Who owns the Gym Equipment?"* Clarification – The City owns everything that WAS owned by Blaine Senior Center. It was donated for the use of activities related to Senior Programming, now being managed by Blaine Birch Bay Parks & Recreation District #2.

General Discussion on Gym equipment surmised that even though P&R manages, ONLY Seniors who pay their annual pass are allowed to use it. So technically, it should maybe be an expense paid for

by seniors and not the general budget of P&R. This would be the same for replacement of any gym equipment. It seems logical that potentially BSC could give them some assistance as the Blaine Birch Bay Senior Association, nonprofit “Friends of the senior programming, of the parks and rec department”, in a perfect world. Also, folks who use the gym are supposed to be making a “use donation” every time they use the gym. This is not a well regulated process and relies heavily on gym users integrity. More income from this source, ie, folks who actually benefit from the gym would be helpful.

Ultimately, we're still in transition and we're still navigating these details. Because, neither Parks and Rec or us have ever been in this situation.

**Budget** –We are in uncharted waters with no past experience to guide us in our new role. Some of what we developed was guestimated. Since this is an annual process, we will learn more as we go forward. We are also still needing to pay for items that were expenses from 2025. It is important to note that this is only our Operating Budget, just to keep our doors open as an organization. Events, fundraising, membership, grants, etc. will require us to develop independent budgets by working with our Finance Committee.

**Clarification of Dues/Membership** – The annual pass that allows a senior access to Senior Programming, is paid to Parks and Rec. It is for the management of Senior Programming at the Blaine Community Center. Parks and Recreation cannot, by law, collect any money for the BSC non-profit. So, BSC does not get ANY of \$45 dues collected. Any member of our community, over the age of 50 who fills in an application can join BSC, there are currently no dues collected.

**Assignment of Authority** – We need to authorize as a board, that we are wanting the new Board President, Kelle Rankin-Sunter and the existing Treasurer, Sue Cushman to be signers on our WaFed bank accounts, as per our bylaws. The prior Board President, Sienneke Stevenson and board member Jackie Miller, should be removed from the list of authorized signers. So moved by Donna Rayburn, seconded by Conrad Leer. All in favor, passed unanimously.

**Report from Heather Lindsey** - I want to thank everybody for coming out last night to our Football Watch Party. It ended like we wanted to see.

**Security** The doors thru the library area, those go to the Boys and Girls Club. They have very strict rules about people going in and out. We've had a few people going in to make wonderful donations and that we can't have that happen anymore. Please, just bring any donations you might have, into the office. Just so you know, there are now alarms on the door. So, if it does get open, the alarm is going to go off.

Some programming that's coming up, we're bringing karaoke back once a month. It's going to be on the last Wednesday of the month. This month is Abba-okie or Abba-rokey. So, anything Abba, wear a costume, and let's have a party! the last Thurs of the month is our game night. So, please come in the evening and hang out. Have fun. We had wonderful games of Mexican train and baseball corn hole.

**Community Dinner**, Paso del Norte is going to be making all the food this month. That's the third Thursday, the 18th. New time, it starts at 5 o'clock and ends at 6:30. So stay later and have a dinner with us. Dinner is by donation. Please join us to meet our community, bring your family and make new connections.

**Blaine Birch Bay Seniors Association - Name Change and new Purpose** - The new name was introduced last month and discussed throughout the month. We need to vote. Do I have a motion? Conrad L. moves first. Donna R. has seconded it. All those in favor, say aye. Ayes have it. Passed unanimously. Thank you.

We also have a vote to accept our new Purpose for the Articles of Incorporation which will become legal. When it goes to the 501(c)3 with IRS as well as to the state filing. It reads as follows.

*Blaine Birch Bay Seniors Association is a nonprofit that serves Blaine Birch Bay and surrounding areas by promoting and supporting seniors quality of life. We do this by facilitating nutritional, social, educational, recreational and advocacy needs for the senior community at large. Blaine Birch Bay Seniors Association partners and supports senior programming with Blaine Birch Bay Parks and Recreation District 2, the City of Blaine, Whatcom Council on Aging and other community organizations and groups that share our common goals.*

Gabe K. makes the motion. Conrad L. provides a second. All those in favor say aye. Aye, passes unanimously, we have a new mission statement and purpose. Thank you everybody.

**Budget Acceptance** - Could I have a motion to accept our Operations Budget? Maureen C. so moves. Debra seconds. Passed unanimously.

Next meeting is going to be March 9th, same date, different month, 12:30

Adjourned at 12:58pm

Reminder, information about the organization, you can find on the bulletin board in the pool room where we post agendas, minutes, reports, et cetera. You can still reach us at [bbbseniors@yahoo.com](mailto:bbbseniors@yahoo.com) for email. We are going to be changing our email address, but everybody who receives emails will get a notification of that. We are working on domain names for our new website.

Projected Budget for Operational Expenses (ONLY) For 2026 Blaine Birch Bay Seniors Association

	Month	Year
Insurance	\$ 150	1,800
Accountant	\$ 50	600
Legal	\$ 100	1,200
Filing	\$ 20	240
PO Box	\$ 20	240
Website/email	\$ 20	240
Copies/Paper	\$ 15	180
Mailing	\$ 50	780
Cell Phone	\$ 15	180
Dues (Chambers)	\$ 15	120
Contingency	\$ 200	2,400
Totals	\$ 615/mo	\$ 8,040/yr